

## Broome Street Academy Charter High School

A regular meeting of the Board of Trustees held at Proskauer Rose LLP, 11 Times Square

Date: Tuesday, September 17<sup>th</sup>, 2019

Notice of the meeting was duly given to members of the board and the public.

Trustees in attendance: David Zurndorfer, Julie Shapiro, Noah Leff, Herb Elish, Marlene Nadel, Catherine Aquila, Stephanie Durden Barfield, Benjamin Felt, Gail Schargel, Elaine Schott. Vanda Belusic-Vollor joined by video conference.

Also present: Eric Weingartner, Katie Jaxheimer Agarwal, Courtney Fox (minutes). Melissa Silberman joined by video conference.

The meeting was called to order at 6:08 p.m., with a quorum.

### Katie Jaxheimer Agarwal - Introduction

David Zurndorfer introduced Katie Jaxheimer Agarwal as a prospective Board member. Ms. Agarwal shared her professional background and her interest in joining the BSA Board of Trustees.

### Approval of Minutes of August 27, 2019 Board Meeting

The minutes of the August 27<sup>th</sup> meeting, which had been previously circulated, were approved.

### Head of School Report

Melissa Silberman reported that as of September 17<sup>th</sup>, there are 314 students enrolled at BSA. Daily attendance over the first two weeks of school has been as high as 88%.

In advance of Back-to-School Night on September 26<sup>th</sup>, Ms. Silberman highlighted new offerings at BSA that will be shared with caregivers. This fall, BSA launched technology and art electives for all students. Fourteen upper classmen are enrolled in a Harvard Poetry class as part of a pilot; the course is under the supervision of a BSA teacher and students receive four college credits for completion. Ms. Silberman reported that participation in the breakfast and lunch programs has doubled since last year.

### Charter Renewal Application

Ms. Silberman provided an update on the renewal planning process. She and Eric Weingartner are continuing to interview and review consultants who will provide services for the technical writing aspects of the application. They will provide another update at the October Board meeting.

### BSA/Door Goals for 2019-20 School Year

Julie Shapiro reviewed the BSA/Door Utilization Goals for the 2019-20 school year. She noted that the overarching principles are the same as the 2018-19 year and highlighted new goals in each area.

### Program Committee

Mr. Zurndorfer announced that the Program Committee, chaired by Vanda Belusic-Vollor, will be meeting on October 15<sup>th</sup>. The Program Committee members are Stephanie Durden Barfield, Jeffrey Katzin, Gail Schargel, and Elaine Schott.

### November 20<sup>th</sup> Gala

Mr. Zurndorfer thanked Cathy Aquila and The Door's development department for bringing together a successful Cultivation Event. Mr. Weingartner reported that approximately 12 guests attended, and that other contacts who could not attend expressed an intention to follow-up in relation to the event.

Ms. Aquila announced that the November 20<sup>th</sup> Gala invitation will be printed this week. Mr. Weingartner and The Door's development team will be reaching out to Board members with more information. Mr. Weingartner announced that Jeffrey Raider has been confirmed as the honoree

### Resolution Concerning Katie Jaxheimer Agarwal

The Board unanimously approved a resolution to submit the name of Katie Jaxheimer Agarwal to CSI as a proposed trustee.

### CEO Report

Mr. Weingartner stated that The Door is continuing to pursue a real estate opportunity to expand services in The Bronx.

At 7:00 p.m. the board then adjourned.