

Broome Street Academy Charter High School

A regular meeting of the Board of Trustees held by videoconference and by phone.

Date: Thursday, December 10, 2020

Notice of the meeting was duly given to members of the board and the public.

Trustees in attendance: David Zurndorfer, Mónica de la Torre, Catherine Aquila, Benjamin Felt, Elaine Schott, Jeffrey Katzin, Gail Schargel, Vanda Belusic-Vollor, Katie Jaxheimer Agarwal, Noah Leff, Stephanie Durden Barfield and Herb Elish joined by videoconference.

Also present: Melissa Silberman, Eric Weingartner, Reeham Ahmed (minutes),

The meeting was called to order at 10:25 a.m., with a quorum

Approval of Minutes of November 17, 2020 Board Meeting

The minutes for the November 17 meeting, which had been previously circulated, were approved.

Head of School Report

Melissa Silberman shared an update on enrollment. There are currently 319 students enrolled at Broome Street Academy.

Report on Renewal Visit

Ms. Silberman provided an update on renewal week. She stated that there have been over 20 virtual classroom visits. In addition, 4 academic groups with a total of 10 teachers interviewed and about 12 interviews with stakeholders who include the CEO, Head of School, the Board, Leadership team, Data Manager, Students and Caregivers. Ms. Silberman shared the next steps for the renewal process with the Board. A written report and renewal recommendation will be provided in the next 45- 60 days and a March or April hearing will follow with the Board of Regents.

Ms. Silberman shared feedback from the SUNY team on the visit thus far.

Discussion of Board interview

Board Members shared feedback and asked the HOS questions about program attendance and operations.

Recruitment of New Board Members

David Zurndorfer announced the nomination of a new Board member, Lauren Blum who will join the Board Meeting in January. Ms. Blum's resume will be shared with the Board prior to the next Board meeting in January.

Mr. Zurndorfer asked Ms. Silberman about another possible candidate to join the Board. Ms. Silberman shared Fernando Lorence professional background as a Vice President for JBMC and his interest in joining the Board. Mr. Zurndorfer concluded with the need to increase our Board to 18 members and currently have a total of 12 as of the end of this year.

Eric Weingartner announced an RFP was submitted for the Door's website to include BSA. He suggested that potential candidates joining the Board should have a Mental Health background or expertise in the Workforce Development with high schoolers transitioning to college.

Noah Leff concluded by announcing that he is meeting with a potential candidate to possibly join the Board.

CEO Report

Mr. Weingartner provided a financial report to the Board. He stated the budget is predicted to break even for the year. He shared that there was a loss in the Health Center as most of the funds are from the Cares Act but there is limited risk to revenue.

Mr. Weingartner announced that Board member, Benjamin Felt will be joining The Door's Board early next year. Board member's thanked Mr. Felt for his contribution to BSA's Board. The Board thanked Ms. Silberman and the team for their preparation for the Board's interview that morning.

At 11:06 a.m. the board then adjourned.

