

Broome Street Academy Charter High School

A regular meeting of the Board of Trustees held by videoconference and by phone.

Date: Thursday, January 19, 2021

Notice of the meeting was duly given to members of the Board and the public.

Trustees in attendance: David Zurndorfer, Mónica de la Torre, Catherine Aquila, Benjamin Felt, Jeffrey Katzin, Gail Schargel, Vanda Belusic-Vollor, Katie Jaxheimer Agarwal, Noah Leff, Stephanie Durden Barfield, Herb Elish joined by videoconference. Marlene Nadel joined by phone.

Also present: Melissa Silberman, Eric Weingartner, Reeham Ahmed (minutes), Lauren Blum

The meeting was called to order at 6:00 p.m., with a quorum

Board Candidate Lauren Blum

David Zurndorfer introduced Lauren Blum as a prospective Board member. Ms. Blum shared her professional background and her interest in joining the BSA Board.

Approval of Minutes of December 10, 2020 Board Meeting

The minutes for the December 10 meeting, which had been previously circulated, were approved.

Head of School Report

Ms. Silberman reported that the attendance in December was 74% based on Google Classroom attendance. This is comparable to last year's ATS attendance which was 69%. She shared a timeline on Academic updates that will be provided in the upcoming Board meetings. The Board asked questions on data that will be available this year on academics, recruitment graduation, attendance, etc. Ms. Silberman proceeded with an update on enrollment. She confirmed that there are 319 students enrolled at BSA. She also shared BSA's new admissions landing page which allows for visitors to take a virtual tour of the school as well as important information and highlights. The Board asked what the right number of students for enrollment for 2021 would be and how can the school find the right partnerships and outreach remotely which would be discussed in the next Board meeting. Ms. Silberman shared with the Board admission changes this year at the DOE and how it affects BSA's recruitment. Ms. Silberman shared some spring updates as it relates to improving remote instruction. This includes Friday afternoon tutoring, study hall, caregiver technology workshop, new schoolwide schedule, and mock regents-level exams. Ms. Silberman briefly discussed fall planning considerations when staff returns from a year of remote learning. She discussed programmatic plans for 2021 which includes implementation of feedback from Renewal to provide multiple pathways to graduation. The Career and Technical Education sequence that ends in a CTE endorsed "advanced diploma." will focus on Business and Administration to provide student opportunities in jobs, mentorships, internships, and training.

Virtual Enterprises Program

Ms. Silberman introduced a new Career and Technical Education program that will mirror the AP sequence and offer an alternative path to an advanced diploma. She discussed the sequence of classes and features that the CTE

program offers. Ms. Silberman concluded with the framework and curriculum activities that Virtual Enterprise offers to their partners.

Mr. Zurndorfer asked if BSA's authorizer required approval for this post-secondary program. The Board also asked how many students were expected to be in the CTE program in which Ms. Silberman responded with 1/3 of BSA students. In addition, she shared that 25% of students with IEP's are currently in AP. Ms. Aquila asked how this program will fit into student's current schedule. Ms. Silberman shared that BSA has elective classes which have been built into the schedule and will allow students to take courses offered through the CTE program. The Board asked how they can provide support in this new program in which Ms. Silberman responded the Board is invited to volunteer to speak and engage with students in the program.

Board members shared feedback and asked the HOS questions about the new program.

Motion to Approve Revised Financial Policies and Procedures Manual

The Revised Financial Policies and Procedures Manual which have been previously circulated, were approved.

Changes at The Door

Mónica de la Torre announced the CEO search and offer to be made by the end of March. She shared Josie Sandler is meeting with senior staff and will circulate the job description to the board for suggestions before publishing.

CEO Report

Mr. Weingartner thanked the Board for their time. He shared strategies to manage his transition and contact every funder before he departs. Mr. Weingartner announced his last day as CEO will be March 26, 2021.

Motion to Submit the Name of Lauren Blum as a Proposed BSA Board Member

Lauren Blum as a Proposed BSA Board Member was approved.

Motion to Set the Fixed Number of BSA Board Members at 15

The Fixed Number of BSA Board Members at 15 was approved.

At 7:21 p.m. the board then adjourned.

