

Broome Street Academy Charter High School

A regular meeting of the Board of Trustees held by videoconference

Date: Tuesday, January 18, 2022

Notice of the meeting was duly given to members of the Board and the public.

Trustees in attendance: Cathy Aquila, Vanda Belusic-Vollor, Lauren Blum, Monica de la Torre, Stephanie Durden Barfield, Herb Elish, Katie Jaxheimer Agarwal, Jeff Katzin, Noah Leff, Fernando Lorence, John Quinn, Gail Schargel, Sarah Weeks, Alexandra Wood, David Zurndorfer

Also present: Reeham Ahmed, Sasha Hixson (minutes), Kelsey Louie, Matt Molloy, Keith Morton, Dafina Westbrooks

The meeting was called to order at 6:05 pm, with a quorum.

Approval of the Minutes of the December 21st, 2021 Board Meeting

The Board voted unanimously to approve the minutes for the December 21st meeting.

Temporary Return to Remote Instruction

Mr. Louie informed the Board that BSA returned to in person instruction on January 3rd, as was previously planned. However, due to an increase in positive COVID tests, low student and teacher attendance, and community concern, BSA returned to remote instruction for the remainder of the semester through January 24th, leading into the scheduled Regents week. In person instruction will resume on February 2nd, the first day of the Spring semester. As a result of remote instruction, faculty and staff attendance has improved, including the attendance of four teachers who would have otherwise been unable to teach in person. By February 2nd, BSA will have been remote for a total of 14 days this school year.

Associate Head of School Report

Mr. Molloy presented in Ms. Silberman's, Head of School, absence. Mr. Molloy reported that schoolwide attendance for December 2021 was 71% overall. During remote instruction, student attendance has been approximately 65%.

The grade enrollment breakdown is as follows:

- 9th Grade: 92 students
- 10th Grade: 83 students
- 11th Grade: 50 students
- 12th Grade: 82 students

Mr. Molloy reported that BSA's confirmed total enrollment as of 1/6/2022 was 307.

Special Education at Broome Street Academy

Ms. Westbrooks, Dean of Diversity, Equity, and Inclusion, reported that 32% of BSA's students have IEPs (Individualized Education Programs), necessitating BSA's strong alignment with school programs and curricula. Ms. Westbrooks explained BSA's academic core elements – Curriculum, Assessment, and Pedagogy.

Curriculum: Ms. Westbrooks reported on BSA's current catchment population's Quarter 1's passing rates.

- ELA: 77% (non-catchment); 70% (catchment); 72% (special ed); 76% (catchment and special ed)
- Algebra 1: 63% (non-catchment); 29% (catchment); 38% (special ed); 20% (catchment and special ed)
- Algebra 2/Trig: 77% (non-catchment); 78% (catchment); 50% (special ed); 50% (catchment and special ed)
- Geometry: 81% (non-catchment); 85% (catchment); 83% (special ed); 80% (catchment and special ed)
- Living Environment: 79% (non-catchment); 63% (catchment); 68% (special ed); 56% (catchment and special ed)
- Earth Science: 65% (non-catchment); 54% (catchment); 44% (special ed); 33% (catchment and special ed)
- Chemistry: 43% (non-catchment); 25% (catchment); 30% (special ed); 33% (catchment and special ed)
- Global History: 80% (non-catchment); 66% (catchment); 74% (special ed); 65% (catchment and special ed)
- US History: 79% (non-catchment); 78% (catchment); 80% (special ed); 80% (catchment and special ed)

Assessment: Ms. Westbrooks reported that BSA is prioritizing data-driven conversations, including student conferencing, to discuss assessments and grades. Assessment data is also used to conduct "Kid Talk Protocols" regarding academic and behavioral intervention with caretakers. NWEA (Northwest Evaluation Association) assessments are given to students with IEPs, and that data is used during instruction and annual review meetings.

Pedagogy: Ms. Westbrooks reported that BSA introduced formal observations, enhanced culturally responsive teaching, and a co-teaching/coaching model based on the Danielson Observation Framework emphasizing the following six components: Establishing Coherent Instruction, Establishing a Culture of Learning, Managing Classroom Procedures, Using Questioning and Discussion Techniques, Engaging Students in Learning, and Using Assessment in Instruction.

Ms. Westbrooks reported that BSA continues to achieve 100% compliance in conducting DOE-mandated IEP annual reviews. The current completion rate is 60%, with a 5/25/22 deadline for 100% completion.

Report on Stimulus Funds Allocated to Broome Street Academy

Mr. Morton, Senior Director of Operations, reported that BSA has spent \$214,130 of the allotted \$392,381 ESSER CRSSA grant. This funding has been spent on furniture and classroom equipment to assist in accessible and safe learning during COVID, as well as contributing to teacher bonuses. This grant will end on September 30, 2023.

Mr. Morton reported that the ESSER ARP grant funds, totaling \$881,869, will be used to implement a high dosage tutoring program in partnership with Great Oaks Foundation. BSA's implementation has been delayed until September 2022 due to Great Oaks Foundation's labor shortage. The tutoring program will run for two school years, 2022-2023 and 2023-2024. Each year of implementation will use approximately \$290,000 of the ESSER ARP grant. After implementation of this program, there will likely be approximately \$300,000 remaining. This ESSER ARP grant will end on September 30, 2024.

Report on Broome Street Academy Utilization of Door Services

Mr. Louie reported on BSA's goals for Door service utilization, reporting on data as of January 10th, 2022. Mr. Louie reported on the following service utilization updates:

- *Membership*
 - 100% of freshmen have completed the membership intake process by 10/31/21
 - 100% of BSA's transfer students completed the membership intake process within three weeks of their enrollment
 - 269 out of 309 BSA students have received an orientation to membership services at The Door. (Goal = 309)
 - 269 out of 309 BSA have become Door members and are receiving service plan updates quarterly through Membership (Goal = 309 students by March 15, 2022)
 - The Door is supporting BSA's Social Work team with their own crisis intervention Social Worker as needed or during campus wide crises
- *Adolescent Health Center (AHC)*
 - 100% of all BSA students have received orientation to the AHC facility
 - Beginning February 1st, BSA will ensure that 100% of students receive in-classroom health education services.
 - 26% of BSA students have received clinical care at the AHC. (Goal = 50% of students)
- *Mental Health and Counseling*
 - Mental health services have been offered to 100% of BSA students who have sought it out or who have been referred.
 - Counseling services have been offered to 100% of students through consistent outreach, and counseling will continue to be offered throughout the entire academic year.
 - 100% of BSA students have received an orientation to Mental Health services at The Door.
 - Currently, 5 BSA students are receiving psychiatric care, and 136 students are engaged in regular counseling through both BSA and Door counselors.
- *Career and Education*
 - 160 BSA students have received an orientation to Career and Education services at The Door. (Goal = 310 students)
 - 80% of BSA students have completed a post-secondary plan. (Goal = 100%)
 - 100% of DYCD slots provided to The Door for the Summer Youth Employment Program (SYEP) have been filled by BSA students.
 - The Door and BSA continue to hold monthly Post-Secondary Readiness Team Meetings to ensure regular collaboration between agencies.
 - 100% of the class of 2021 have been outreached to assess needs for supportive services, and 6 graduates have accessed services.
- *Legal*
 - Beginning in February, 100% of BSA students will receive an orientation to The Door's Legal services.
 - Should the need be established and aligned with available services, 100% of BSA students referred to the Legal Department will receive services. As of January 10th, no student has requested legal services.
- *Arts and Recreation*
 - Beginning in the second semester, 100% of BSA students will receive an orientation to Arts and Recreation services at The Door.

- Beginning in the second semester, The Door's Arts programming will engage at least 75 BSA students.
- Currently, 4 BSA students hold leadership positions on Youth Council, and a fifth student is in the second round of interviews for the final spot.
- 30% of BSA students have engaged in at least one Arts and Recreation activity. (Goal = 50% of students)

Investment Committee Report

Mr. Katzin reported that he, along with Ms. Blum and Ms. Schargel, met with JPMorgan and confirmed investing \$1 million into diversified assets to be managed by JP Morgan. Mr. Katzin confirmed that JPMorgan will move forward with the reallocation of the surplus funds over the next three months.

Mr. Zurndorfer confirmed that BSA will be undertaking a strategic planning initiative and asked interested Board members to volunteer for involvement in the planning process.

The meeting was adjourned at 7:19 pm