

Broome Street Academy Charter High School

A regular meeting of the Board of Trustees held by videoconference and by phone.

Date: Tuesday, September 21, 2021

Notice of the meeting was duly given to members of the Board and the public.

Trustees in attendance: David Zurndorfer, Monica de la Torre, Elaine Schott, Herb Elish, Gail Schargel, Vanda Belusic-Vollor, Noah Leff, Stephanie Durden Barfield, Lauren Blum, Fernando Snowden-Lorence, Catherine Aquila, Sarah Weeks, Katie Jaxheimer Agarwal, Jeffrey Katzin, Alexandra Wood, John Quinn

Also present: Melissa Silberman, Kelsey Louie, Reeham Ahmed, Sasha Hixson (minutes), Bryan Scanlon, Hannah Scanlon

The meeting was called to order at 6:02 p.m., with a quorum.

Approval of Minutes of August 17, 2021 Board Meeting

The Board voted unanimously to approve the minutes for the August 17th meeting, which had been previously circulated.

HOS Report

Ms. Silberman highlighted a strong start of the 2021-2022 school year, including a safe and successful campus reopening. She reported that, as of September 21, five positive COVID cases were confirmed among BSA students. Proper protocols and quarantine procedures were followed, and all close contacts were alerted to their potential COVID exposure.

Ms. Silberman reported on the 2021 graduation rate, reminding the Board that students from both the 2016 and 2017 cohorts graduated this past academic year, and explained the various reasons other students did not finish their high school education with BSA.

Ms. Silberman summarized BSA's summer school results including attendance and credits earned. Summer school saw lower physical attendance this year compared to last year. Ms. Silberman reported the likely cause is COVID. Students earned a higher-than-expected number of credits during summer school, resulting in a significant reduction in students who were held back.

She reported that the school outreach team made 319 calls to homes before the start of this school year. Of those calls, 227 families answered and 203 confirmed that they would be returning to BSA. Attendance on the first day of school was 256. BSA currently has 319 confirmed enrolled students.

Ms. Silberman reported on the new teaching and reporting structure.

Bryan Scanlon and Hannah Scanlon from Skillsforce presented their professional development tracking platform.

Per New York City requirements, BSA teachers must receive their first vaccine dose by September 27, 2021, to be physically present in school.

Door Services Utilization Goals

Mr. Louie introduced the 2021-22 Goals for BSA student utilization of Door services that were previously circulated.

Mr. Louie presented the guiding principles for Door service utilization for BSA students, and identified process goals to measure, and eventually, increase Door services utilization for BSA students. He distinguished between process goals from outcome goals, and reported that in the future, he will identify outcomes goals regarding Door services utilization.

Motion to Approve the Board Committee Members

The Board voted unanimously to approve the committee members on the BSA Board, as previously circulated.

Motion to Approve the BSA Safety Plan

The Board voted unanimously to approve the BSA Safety Plan, as previously circulated.

Closing remarks

Cathy Aquila and Stephanie Durden-Barfield provided an update about The Door's and BSA's November 3rd, 2021 gala. Ms. Durden-Barfield announced that the gala will be fully virtual, and asked the Board to begin thinking about their fundraising strategies.

Mr. Louie reported he will present progress and plans regarding the priorities that the Board identified for him at the next Board meeting.

Mr. Zurndorfer concluded the meeting, announcing that the next Board meeting will be held at BSA at 9 am on October 19, 2021, and that Board members would have the opportunity to visit classes following the meeting.

The meeting was adjourned at 7:33 pm