

Broome Street Academy Charter High School

A regular meeting of the Board of Trustees held in person and by videoconference.

Date: Tuesday, April 12, 2022

Notice of the meeting was duly given to members of the Board and the public.

Trustees in attendance: Cathy Aquila, Vanda Belusic-Vollor, Lauren Blum, Monica de la Torre, Stephanie Durden Barfield, Herb Elish, Katie Jaxheimer Agarwal, Noah Leff, Fernando Lorence, John Quinn, Gail Schargel, Elaine Schott, Sarah Weeks, Alexandra Wood, David Zurndorfer

Also in attendance: Sasha Hixson (minutes), Kelsey Louie, Amanda Marmol, Matthew Molloy, Meredith Soffrin

Approval of Minutes of March 15, 2022 Board Meeting

The Board voted unanimously to approve the minutes of the March 15, 2022 Board Meeting.

Head of School Report

Mr. Molloy reported that enrollment at Broome Street Academy as of March 31, 2022 was 301 students and provided the breakdown by cohort:

9th Grade: 85 students; 9 students repeating, 76 students new

10th Grade: 80 students; 5 students repeating, 75 students retained/new

11th Grade: 54 students; 5 students repeating, 49 students retained/new

12th Grade: 82 students; 6 students repeating, 76 students retained/new

Mr. Molloy reported on enrollment projections for the 2022-2023 school year, with a total projected enrollment of 315 students and compared this to enrollment numbers in September 2021:

9th Grade: 100 students projected to be enrolled (97 students in September 2021)

10th Grade: 80 students projected to be enrolled (81 students in September 2021)

11th Grade: 80 students projected to be enrolled (54 students in September 2021)

12th Grade: 55 students projected to be enrolled (82 students in September 2021)

Mr. Molloy reported that the application lottery was completed and BSA received 432 applications for the 2022-2023 school year.

Mr. Molloy reported that average attendance has dropped this school year across all students, largely due to COVID related causes. He added that the two biggest attendance dips in this school year, November and January, correlated with the highest number of quarantine periods BSA faced.

Mr. Molloy reported on Diversity, Equity, and Inclusion, which includes Special Education at BSA. 79 students at BSA have Individual Education Plans (IEPs), which include Integrated Co-Teaching core classes (Social Studies, Sciences, Math, ELA). SETSS (Special Education Teacher Support Services) is a new feature at BSA, and 44 of the 79 students with IEPs are involved in SETSS.

Mr. Molloy reported that in February 2022, BSA saw 195 social work visits (91 unique students), and in March 2022, BSA saw 303 social work visits (105 unique students). BSA hosted Mental Health Wellness Day to engage the community and message BSA's commitment to openly talking about mental health. 105 students, 6 BSA staff, and 9 Door staff participated in the event.

Mr. Molloy reported on the Summer Youth Employment Program (SYEP) application cycle. BSA is concluding a 3-year grant with SYEP and has been renewed for another 3-year grant. BSA has 140 slots for students, 60 slots for older youth and 80 slots for younger youth.

Postsecondary Readiness Report

Ms. Soffrin reported on BSA's Postsecondary Readiness efforts. She explained that there are two areas of postsecondary readiness advocacies: College and Work Based Learning. Specific areas of advocacy are created for each grade cohort.

Ms. Soffrin explained each grade cohort's advocacy rotation regarding College. 9th Grade advocacy focused on transitioning from middle school. 10th Grade advocacy focused on transitioning from middle school, introducing the SAT, summer programs, internships, and College Now. 11th Grade advocacy focused on the college search, college essays, and recommendation letters. 12th Grade advocacy focused on college visits and tours. Additionally, 14 BSA alumni have been outreached and responded to BSA's offer of support.

Ms. Soffrin then explained each grade cohort's advocacy rotation regarding Work Based Learning. 9th and 10th Grade advocacy introduced students to Work Based Learning, available opportunities, and a work-ready checklist. 11th and 12th Grade advocacy focused on the same topics, as well as summer planning.

Ms. Soffrin explained that BSA's Associate Dean of Postsecondary Readiness is a new position, occupied by Ms. Harris. Ms. Soffrin reported that she and Ms. Harris participated in Summer Bridge with the 9th Grade cohort. Ms. Harris and Ms. Soffrin then explored a scholarship called Giving Something Back, which provides a full scholarship to one of four colleges in New York State. 31 families expressed interest in the program, 20 students completed the financial eligibility calculator, 7 applicants were financially eligible, 5 students were accepted to the Pre-Paid program, 1 student was accepted to the Career Program, and 1 student was accepted pending improvement in grades.

Report on BSA's Finances

Mr. Louie reported on BSA's finances. As of February 2022, BSA is projecting to have a surplus of \$90,000, compared to the budgeted surplus of \$43,000. This is slightly better than the projection of a \$66,000 as of December 31. While revenue is less than budgeted, expenses are lower than budgeted to a greater degree, primarily due to lower numbers of personnel.

Mr. Leff reported that the BSA Finance Committee met and reviewed the February financials. BSA's lease negotiation is coming up, and no major changes are expected. Mr. Leff confirmed that the 990s, which utilizes numbers directly from the audit, is due on May 15th, 2022.

The Board voted unanimously to form a Head of School Search Committee.

The Board moved into Executive Session at 6:55 pm.