

Broome Street Academy Charter High School

A regular meeting of the Board of Trustees held by videoconference and by phone.

Date: Tuesday, November 17, 2020

Notice of the meeting was duly given to members of the board and the public.

Trustees in attendance: David Zurndorfer, Mónica de la Torre, Catherine Aquila, Benjamin Felt, Elaine Schott, Jeffrey Katzin, Gail Schargel, Vanda Belusic-Vollor, Katie Jaxheimer Agarwal, Noah Leff joined by videoconference. Joaquin Pichardo and Herb Elish joined by phone.

Also present: Melissa Silberman, Eric Weingartner, Nora Clancy, Sanjay Dutt, Reeham Ahmed (minutes).

The meeting was called to order at 9:03 a.m. with a quorum

Approval of Minutes of October 20, 2020 Board Meeting

The minutes for the October 20th meeting, which had been previously circulated, were approved.

CSI Renewal Visit and Board Interview

Broome Street Academy's renewal consultant, Nora Clancy, informed the Board that the pre-visit call was conducted on Zoom on November 16. She stated the lead of the SUNY team, Sinnjinn Bucknell, prepped the leadership team on what the visit would look like. The SUNY visit will be December 7 through the 11. She stated that the team is finalizing the schedule for the visit, and that BSA will receive a draft of the report from the SUNY team in January. The SUNY Board Committee vote on renewal will take place in March.

Ms. Clancy went over the Board's best practices, areas of focus going forward, and achievements. She discussed the enrollment goals that were met for 2021, Program Committee activities, and the long-term goal for the Board to support post-secondary education for students.

Finance Report

Sanjay Dutt, Interim CFO reported on a budget update for BSA. He briefly discussed the revenue and the tracker as it relates to monitoring expenses. The Board asked whether any reduction in state aid would be retroactive. Eric Weingartner reminded the Board that three budgets had been created in anticipation of reduction in state aid. Keith Morton, Senior Director of Operations, pointed out that four out of the six annual aid payments are made by December.

Audit

Noah Leff informed the Board that the Audit Committee had reviewed the results of the audit with the auditors and approved the audit on behalf of the Board. Mr. Leff discussed the two concerns raised by the auditors and how BSA is responding to them. He thanked Sanjay Dutt and Keith Morton for their work which made the audit a success.

Head of School Report

Ms. Silberman then continued with the remainder of the Head of School Report. She shared some data dashboard highlights on the strengths and areas of improvement. This year, we are showing a great improvement in our remote learning participation. Our attendance rate of 80% or higher. At the beginning of remote learning, we were having attendance rates of around 68%. She confirmed that data will be disaggregated by priority population and a new data dashboard will be provided to the Board before the SUNY visit. Ms. Silberman invited the Board to visit a virtual class.

REI

Ms. Silberman shared slides covering multiple approaches on Race, Equity and Inclusion at BSA. This included training and professional development with Human Resources as well as with BSA's Administration. Dafina Westbrook, Dean of Diversity, Equity and Inclusion will develop a three-year plan that articulates BSA's REI priorities, values and targets with an emphasis on student voice and building a school wide culture that demonstrates

tolerance and respect for all stakeholders. In addition, there will be a year-long cultural celebration program and student clubs that increase student engagement in school sponsored events by 25%.

Virtual Gala

Eric Weingartner announced that \$1.1 million has been raised to date for the Fall Gala. Mr. Weingartner thanked Cathy Aquila and Frank Aquila for leading the event. He reminded the Board that the Gala will take place virtually, live streamed that evening.

Mr. Zurndorfer announced that the December Board meeting has been rescheduled to immediately follow the renewal interview on December 10th.

At 10:36 a.m., the Board adjourned.

CEO Report

Eric Weingartner stated that the Door won a \$250k grant and an additional \$100k to improve data. Mr. Weingartner reminded the Board to tune into the Virtual Gala later at 7pm.

At 10:36 a.m. the Board then adjourned.